

ECM LIBRA FOUNDATION (671187-W)

Study Loan Application Checklist

- 1 Please complete all sections of the Study Loan Application Form (comprising Parts I & II) ("Application Form"). Where the requested information is not applicable, please state "Not Applicable".
- 2 Use only BLOCK LETTERS and black ink for the Application Form. Illegible Application Forms will be rejected.
- 3 Incomplete Application Form will be also rejected.
- 4 Applications submitted to the Foundation after the deadline will not be considered. The Foundation will not entertain any appeal to consider such applications.
- 5 Please tick (_/) beside the corresponding sections in the Checklist below to indicate the submission of all required documentation.
- 6 Apart from the Application Form, all other documentation submitted in support of the application must be **certified true copies** of the original document.

Documents may be certified by an Advocate & Solicitor, Commissioner for Oaths, Dean/Registrar of University/College, Member of Parliament, Member of State Legislative Assembly, Justice of Peace, School Headmaster/Principal, Municipal Councillor, District Councillor, or such other person that the Foundation finds acceptable upon inquiry by the Applicant. All certification must be indicated by the rubber stamp of the certifying body.

Checklist

1	Completed Application Form (comprising of Parts I & II)	
2	Letter of admission/offer from University/College/Polytechnic	
3	Applicant's Identity Card - both sides	
4	Parent(s)' Identity card - both sides	
5	Guarantor's identity card - both sides	
6	Guarantor's latest J/EA/B/BE Form or EPF Statement or last 3 months' salary slip, whichever is available.	
7	Applicant's parents latest J/EA/B/BE Form or EPF Statement or last 3 months' salary slip, whichever is available.	
8	Applicant's School Leaving Certificate	
9	SPM/"O" Levels (or equivalent) Results	
10	STPM/"A" Levels (or equivalent) Results	
11	Results transcript for Diploma or Degree Course or Certificate for Diploma or Degree Course	
12	GCE 'O' Level or 1119 English Results (if available)	
13	Extra Curricular Activities Report	
14	Other relevants document(s) (Please specify)	